

**Actions Arising from Overview and Scrutiny Commission Minutes
Updated 06/11/2018**

Meeting 10 May 2018

Action/Information Request	Response
<p>61. Overview and Scrutiny Work programme 2018-19 The Governance and Scrutiny team had also been asked to review how Task and Finish Groups were scoped and develop alternative approaches such as short/sharp reviews; mini programmes of three meetings as well as longer in-depth research topic style reviews.</p>	<p>Outstanding - Work ongoing to develop a new scoping document – would be brought to future Chairman and Vice-Chairman’s group for discussion. Expect to be delivered by September.</p> <p>Meeting with Chairman and Vice-Chairman to be arranged. Item awaiting an update</p>

Meeting 5 July 2018

Action/Information Request	Response
<p>10. Development of Overview and Scrutiny Work Programme 2018-19 Chairman and Vice-Chairman to identify topics for inclusion in the Overview and Scrutiny work programme for the Commission and circulate to members of the Commission.</p>	<p>Outstanding to feedback to the Commission. Item awaiting an update</p>

Meeting 20 September 2018

Action/Information Request	Response
<p>17. Update on the Council’s Financial Position The Director: Finance agreed to circulate a response to the query regarding how much had been written off in the previous year for Council Tax arrears.</p>	<p>Response from Amy Ma, PA to Director: Finance on 27.09.18. The answer is £46,132.</p>

Action/Information Request	Response
<p>18. Transformation Programme Update</p> <p>Steve Bruce, Assistant Director: ICT agreed to circulate a response to the query of the cost of relocating ICT training facilities (Education Centre/Stables/Commercial Centre) to go to the Ground Floor Library.</p>	<p>Response from Steve Bruce, Assistant Director: ICT on 30.10.18</p> <p>The property costs of redesign and refit was covered via property services with furniture supplied by Matt Howlett, Transport and Support Services Manager's team.</p> <p>This facility is for corporate as well as schools training so laptops or desktops, screens, docking stations and a click share solution will be provided by us as part of the general hardware refresh, so no additional costs will be incurred.</p> <p>The costs for anything provided new, not from recycled stock in around £15,000.</p> <p>The response was circulated to Commission Members, Substitute Members and Colleagues on 6 November 2018.</p>
<p>18. Transformation Programme Update</p> <p>Kellie Williams, Deputy Transformation Programme Manager agreed to follow up with Councillor Mrs Temperton regarding the response to a planning enquiry she had made which was delayed due to 'lack of resources'.</p>	<p>Response from Kellie Williams, Deputy Transformation Programme Manager on 02.10.18</p> <p>Confirmation that query from Councillor Mrs Temperton had been followed up with team who confirmed there should not have been an impact from transformation and they would get back to her directly.</p>
<p>20. Quarterly Service Reports (QSRs)</p> <p>Executive Director: Delivery agreed to follow up how the current targets were set and whether they would be affected by the new data.</p>	<p>Response from Andrew Hunter, Director Regeneration and Place, 05.10.18</p> <p>All members have now received an update the Objectively Assessed Housing Needs for the Executive Member for Planning and Transport and as part of an all member update on the Housing Land supply, which is now on the council's website at the link below https://www.bracknell-forest.gov.uk/monitoring-and-background-information/housing-monitoring</p>
<p>21. ICT and Digital Infrastructure Strategy</p>	<p>Steve Bruce, Assistant Director: ICT confirmed they are meeting to follow this up.</p>

Action/Information Request	Response
Assistant Director: ICT to meet with Councillor Peacey to discuss her concerns around file structure and retrieving data.	
<p>22. Executive Key and Non-Key Decisions 1074132: Easthampstead House – Demolition Project Award of the Works Contract</p> <p>It was clarified that at the time of the agenda production the decision was outstanding from 10 August but as announced earlier in the meeting discussions regarding the future of Easthampstead House had moved on and the Council was pursuing ‘meanwhile use’. Members queried why this was outstanding and not updated on the work programme but no officers were present during this item to respond and a response was requested to be sought outside of the meeting.</p> <p>Action: Decision to be updated and published on the work programme.</p>	<p>Response from Geoff Reynolds, Head of Procurement on 30.10.18</p> <p>The forward plan has been updated and the new report appended. The decision was made on the 19th October, and the bidders have now been told.</p>
<p>22. Executive Key and Non-Key Decisions 1078796: Sale of Land – Winkfield</p> <p>Members queried whether the proposed sale of Winkfield Manor could be considered as a joint venture rather than a disposal. There was uncertainty about Silva Homes’ role in the sale. The Members present expressed the view that the Council should develop the land jointly with the partner, whoever it was and not sell the land. No officers were present during this item to respond and a response was requested to be sought outside of the meeting.</p> <p>Action: Clarification sought on the proposed disposal.</p>	<p>Response from Gill Vickers, Executive Director Delivery on 15.10.18</p> <p>The proposed decision has been withdrawn from the Executive Work Programme.</p>
<p>Since 20 September 2018</p>	